



THE AUSTRALIAN ORGANISATION FOR QUALITY INCORPORATED

(Registration Number A37949)

13/70 Walkerville Terrace, WALKERVILLE SA 5081

Phone: 08 8344 8233 Fax: 08 8344 8066

Rules Governing the Shilkin Award

1. NAME

The Australian Organisation for Quality shall have an award entitled "The Shilkin Award".

2. PURPOSE

- (a) To recognise persons who have made a notable contribution to Australian quality practice through publication of an original paper on quality or related topics.
- (b) To encourage AOQ member's careers in quality, to develop their written communications skills and to disseminate their knowledge of quality technology for the benefit of others.

3. FORM

The form of the Award shall be an inscribed certificate plus Quality texts to a value determined by National Council from time to time.

4. THE AWARD SHALL BE MADE TO A PERSON

- (a) who is an Australian citizen and permanently resides in Australia,
- (b) who is a member of AOQ, or a nominee or representative of a Corporate Member of AOQ,
- (c) who is the author of an original paper on a quality related topic in the English language, and has had the paper published in an AOQ journal/magazine, conference proceedings or on the web.

5. FREQUENCY

- (a) Normally the award will be made to one person each year. However, if two or more candidates are considered equally worthy of the award, then the Award Committee may recommend the provision of two or more awards for the year.
- (b) If in any one year, no nomination is deemed to be of a standard meriting the award, the Award Committee may recommend that no award be made for that year.

6. PROCEDURE FOR NOMINATIONS

- (a) Nomination of a candidate for the award requires one nominator who shall be an AOQ member. Nominations shall be made on the standard form obtainable from the National Secretary, Australian Organisation for Quality. The completed Nomination Form must reach the Secretary of the AOQ National Council not later than 30th August in each year.
- (b) A copy of the nominated work to be considered for the Award, is to be submitted with the Nomination Form.
- (c) Draft Citation in support of nominee

7. AWARD COMMITTEE

The Award Committee shall consist of

- (a) The National President of AOQ who will act as Chairperson.
- (b) Two members of the National Council of AOQ who are elected at the Annual General Meeting of the National Council. Their period of appointment shall be until the next AGM. They shall be eligible for reappointment.
- (c) Two leading members of the research establishment who are currently active AOQ members shall be appointed by the National Council. Their period of appointment shall be until the next AGM. They shall be eligible for reappointment
- (d) The National Secretary of AOQ who will act as Secretary to the Committee with no voting rights.

8. CRITERIA FOR EVALUATING THE PAPER

The criteria for evaluating applications is specified in Appendix 1 to these rules

9. PROCEDURE FOR MAKING THE AWARD

- (a) The National President and National Secretary will examine all nominations to ensure adequate data has been received and may request further information from the nominator if deemed necessary prior to consideration of nominations by the Committee.
- (b) The Committee will discuss all nominations, taking into account all data submitted to it. The Committee may request further information if deemed necessary.
- (c) The judgement of each nomination will be based on:
 - (i) the practical significance of the views and/or work described for other Quality practitioners
 - (ii) the contribution that the work makes to the application of contemporary Quality Technology, and/or introduction of new concepts and/or techniques
 - (iii) the innovative nature of the work and originality
 - (iv) the clarity and standard of expression.
- (d) The Award Committee will submit its recommendations (which must be unanimous for a recommendation to make an award) to the National Council of AOQ which may accept or reject the recommendations of the Award Committee.
- (e) There shall be no more than one dissenting vote for acceptance and the votes of all members of the National Council may be obtained by post or electronically if necessary.
- (f) If a recommendation of the Award Committee is not accepted, it may be referred back to the Committee for further information.
- (g) Following the provision of any additional information by the Award Committee, the National Council will review its decision not to accept the recommendations and so determine its acceptance or rejection on the same basis which applied for considering the original recommendation.

10. ANNOUNCEMENT AND PRESENTATION OF THE AWARD

The Secretary of AOQ shall notify the recipient(s) as soon as practicable after their election. The Award will then be announced in the next issue of AOQ Newsletters and/or the AOQ National Journal. The Certificate shall be presented at a National Conference of AOQ or on some other suitable occasion.

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Nomination for the Shilkin Award

Nominee Name: _____

Address: _____

AOQ Membership Number: _____

Sponsor Name: _____

Address: _____

AOQ Membership Number: _____

Draft Citation in support of nominee: _____

Attached please find documentary evidence supporting this nomination.

Signed (Sponsor): _____

Date: _____

I accept nomination for the Shilkin Award, and agree to be bound by the Rules detailed overleaf.

Signed (Nominee): _____

Date: _____

Please forward all documentation to AOQ National, PO Box 309, Walkerville, SA, 5081, by 30th August.

Appendix 1 to Shilkin Award

EVALUATION RATING:

(1) very strongly disagree; (2) Strongly disagree; (3) Disagree
 (4) Neutral (5) Agree (6) Strongly Agree (7) Very Strongly Agree

Criteria	Rating
• Originality: This paper discusses original concepts.	
• Conceptual Foundation: This paper is conceptually and theoretically sound.	
• Significance of Contribution: This paper is significant to the field.	
• Implication to Readership: This paper advances the field in such a way that others in the field would want to be familiar with its contents/findings.	
• Methodology: This paper is technically and methodologically sound.	
• Discussion: Are the arguments employed valid and supported by the evidence presented?	
• Logic: Is the paper clearly structured, easy to read, with a logical flow of thought?	
• Conclusions: Are the conclusions clear and valid?	
• Readability: This paper was interesting to read from beginning to end.	
• Clarity of Presentation: This paper is written clearly and unambiguously.	
• Tables: The tables are well designed/structured and contain relevant information.	
• Graphics: The graphics assist in understanding the concepts.	
TOTAL RATING	

KEY STRENGTH:

RECOMMENDATION:

A RECOMMEND for Shilkin Award to National Council (a minimum average of the total rating of 5.5 is required before a recommendation to make an award may be made).

B NOT RECOMMENDED