



THE AUSTRALIAN ORGANISATION FOR QUALITY INCORPORATED

(Registration Number A37949)

Suite 6, Innovation House

Mawson Lakes. SA. 5095

Rules Governing the Kevin Foley Award

1. NAME

The Australian Organisation for Quality shall have an award entitled "The Kevin Foley Award".

2. PURPOSE

The Kevin Foley Award trophy is presented to an executive/leader of known integrity who has made a notable adherence to quality principles and provide leadership in quality/business improvement, both within their organisation and outside the organisation in Australia or Internationally. This individual must be an excellent role model for managers/executives in Australia or Internationally with excellent personal reputation.

3. FORM

The form of the Award shall be a trophy and inscribed certificate determined by National Council from time to time.

4. THE AWARD SHALL BE MADE TO A PERSON THAT SATISFIES THE FOLLOWING SELECTION CRITERIA

- Actively involved as a leader in professional organisations related to the promotion of excellence in specific fields of work for 7 years
- The degree of the personal involvement and leadership provided to the quality/business improvement movement in Australia or Internationally
- The quality reputation and the size of the organisation that the nominee is a member of.
- Contributions that the nominee has made to the quality/business improvement in Australia or Internationally
- Have professional papers published that advanced the quality/business profession
- Personal values of the nominee

5. FREQUENCY

- Normally the award will be made to one person each year. However, if two or more candidates are considered equally worthy of the award, then the Award Committee may recommend the provision of two or more awards for the year.
- If in any one year, no nomination is deemed to be of a standard meriting the award, the Award Committee may recommend that no award be made for that year.

6. PROCEDURE FOR NOMINATIONS

- The sponsor shall submit all supporting documents likely to be of assistance to the Award Committee.
- The nominator shall submit information to support the six dot points in Section 4 above.
- A Draft Citation in support of nominee.
- Shall be submitted on the Nominations Form available on the AOQ website prior to the 30th July in the year of nomination.

7. AWARD COMMITTEE

The Award Committee shall consist of

- The National President of AOQ who will act as Chairperson.
- Two members of the National Council of AOQ who are elected at the Annual General Meeting of the National Council. Their period of appointment shall be until the next AGM. They shall be eligible for reappointment.
- National Patron shall act on the advice provided by the selection committee or may seek further clarification on any matters related to the decision.
- The National Secretary of AOQ who will act as Secretary to the Committee with no voting rights.

8. CRITERIA FOR EVALUATING THE PAPER

The criteria for evaluating applications is specified in Appendix 1 to these rules

9. PROCEDURE FOR MAKING THE AWARD

- The National President and National Secretary will examine all nominations to ensure adequate data has been received and may request further information from the nominator if deemed necessary prior to consideration of nominations by the Committee.
- The Committee will discuss all nominations, taking into account all data submitted to it. The Committee may request further information if deemed necessary.
- The judgement of each nomination will be based on the selection criteria specified in Section 4.
- The Award Committee will submit its recommendations (which must be unanimous for a recommendation to make an award) to the National Council of AOQ which may accept or reject the recommendations of the Award Committee.
- Acceptance and the votes of all members of the National Council may be obtained by post or electronically if necessary.
- There shall be no more than one dissenting vote for Nomination of a candidate for the award requires one nominator.
- If a recommendation of the Award Committee is not accepted, it may be referred back to the Award Committee for further information and as specified in 9(d) above.
- Following the provision of any additional information by the Award Committee, the National Council will review its decision not to accept the recommendations and so determine its acceptance or rejection on the same basis which applied for considering the original recommendation taking into account clause 9(d) above.
- The decision of the Award Committee shall be submitted to the National Patron in all circumstances to satisfy the requirements stated in the section 7(c).

10. ANNOUNCEMENT AND PRESENTATION OF THE AWARD

The National Secretary of AOQ shall notify the recipient(s) as soon as practicable after their election. The Trophy and the Certificate shall be presented at a National Conference of AOQ or on some other suitable occasion. The Award will then be announced in the next issue of the AOQ National Journal. and/or AOQ Newsletters.

Appendix 1 to Kevin Foley Award

EVALUATION RATING:

(1) Agree; (2) Disagree;

Criteria	Rating
<ul style="list-style-type: none"> Actively involved as a leader in professional organisations related to the promotion of excellence in specific fields of work for 7 years 	
Evidence	
<ul style="list-style-type: none"> The degree of the personal involvement and leadership provided to the quality/business improvement movement in Australia or Internationally 	
Evidence	
<ul style="list-style-type: none"> The quality reputation and the size of the organisation that the nominee is a member of. 	
Evidence	
<ul style="list-style-type: none"> Contributions that the nominee has made to the quality/business improvement in Australia or Internationally 	
Evidence	
<ul style="list-style-type: none"> Have professional papers published that advanced the quality/business profession 	
Evidence	
<ul style="list-style-type: none"> Personal values of the nominee 	
Evidence	
TOTAL RATING	

KEY STRENGTH:

RECOMMENDATION:

A RECOMMEND for the Kevin Foley Award to National Council
(a minimum average of the total rating of 90% is required before a recommendation to make an award may be made).

B NOT RECOMMENDED